

# Employer's Tax Reporting and Compliance Responsibilities in 2020

Event Code	Date	Venue
20WS/008	9 January 2020	Weil Hotel, Ipoh
20WS/009	14 January 2020	Mutiara Hotel, Johor Bahru
20WS/010	21 February 2020	Berjaya Times Square Hotel, Kuala Lumpur
20WS/011	5 March 2020	Jen Hotel, Penang

## Course Introduction

How would an employer ensure compliance in terms of its tax reporting responsibilities? This event provides an essential understanding of the various tax implications on payroll reporting and the benefits provided to its employees.

Besides minimizing the tax cost on employee related expenses, discussions on recent tax developments, including proposals from Budget 2020, case laws and Public Rulings, where applicable are also focused. Latest and potential areas of tax audits will be highlighted and covered as well.

## Course Content

- Employers' reporting and compliance responsibilities in 2020
  - Submission of forms due in 2020 - Forms E, EA, etc.
  - Notification of commencement and cessation of employment - Forms CP21, CP22, etc.
  - Monthly Tax Deductions [MTD], including Forms PCB/ TP1 & TP3
- Implication to employers in respect of income tax deductions or exemptions on the following employee related payments and tax borne by employers
  - Employee's pecuniary liabilities
  - Credit card facilities
  - Loan interest
  - Recreational club membership
  - Tuition or school fees of child
  - Insurance premiums
  - Gardener, driver, domestic help or guard
- Scholarship
- Waiver of loan or advance
- Assets provided free of charge or sold at discounted prices
- Gift vouchers
- Gift of personal computers
- Excellent public service award
- Professional subscriptions
- Gratuity/Retirement benefit
- Travelling, meal, parking, childcare allowance, etc.
- Mobile phone benefits
- Staff discounts
- Leave passage
- Medical benefits
- Compensation for loss of employment
- Others, including tax reliefs & tax rebates
- Potential areas of tax audit risk

## Speaker's Profile

**Sivaram Nagappan** has more than 25 years of tax experience and is currently with Deloitte Malaysia. Prior to Deloitte, he headed the tax department of a Group of Malaysian listed companies and also served with 2 other Big Four accounting firms where he gained extensive experience from servicing clients which included large local corporations and multinationals in a wide spectrum of industries. His involvement in tax engagements with local and foreign companies encompassed various aspects of tax planning strategies/schemes, restructuring of companies, mergers and acquisitions, cross border transactions, repatriation of profits, investment incentives, remuneration packages, tax audit and tax investigation. He has presented seminars, workshops and trainings for regulatory bodies and organizations both locally and overseas. His passion for knowledge sharing also extends to conducting lectures in taxation papers for professional examinations in various colleges, institutes and local universities. He is an Associate Member of the CTIM, a Chartered Accountant of the MIA and was a Fellow Member of the ACCA.

## Who Should Attend

- ▶ Finance Directors
- ▶ Finance Managers
- ▶ Chief Financial Controllers
- ▶ Accountants
- ▶ Financial Controllers
- ▶ Auditors
- ▶ Tax Managers
- ▶ Company Secretary
- ▶ Tax Consultants
- ▶ Business Advisors
- ▶ HR Managers
- ▶ Payroll Managers

## Employer's Tax Reporting and Compliance Responsibilities in 2020

### Registration Fees

- CTIM/ACCA Member
- Member's Firm Staff
- Non-Member

### Outstation

RM371.00  
RM477.00  
RM530.00

### Klang Valley

RM424.00  
RM530.00  
RM636.00

\*The above registration fees are inclusive of 6% Service Tax effective from 1 March 2019.

- \* Seats are limited and based on first-come, first-served basis
- \* Registration of participants will be confirmed upon registration, receipt of full payment or an acceptable employers guarantee and settlement of previous outstanding dues.
- \* All outstanding payment must be received on or prior to the date of the event for participants to be allowed to attend. The institute reserves the right to cancel the registration if no payment is received prior to or on the date of the event.
- \* Walk-in participant registration and attendance is subject to availability of seats and full payment.
- \* Certificate of attendance will only be released upon participant signing the attendance register before 10.30am, full attendance and after completion of the event.

### Enquiries

 Tel: 03-2162 8989  
Fax: 03-2162 8990  
03-2161 3207  
Email: cpd@ctim.org.my

 B-13-1, Block B, Level 13, Unit 1,  
Megan Avenue II,  
No 12, Jalan Yap Kwan Seng,  
50450 Kuala Lumpur

### Contact Person:

Ms Zaimah (ext 119 / zaimah@ctim.org.my)  
Ms Yus (ext 121 / yusfariza@ctim.org.my)  
Ms Jaslina (ext 131 / jaslina@ctim.org.my)

### General enquiries:

Ms Ally (ext 123 / ally@ctim.org.my)

### Participant's Contact Details

Full Name : \_\_\_\_\_

Company : \_\_\_\_\_

I/C Number : \_\_\_\_\_

Designation : \_\_\_\_\_

Membership No :  CTIM \_\_\_\_\_

Tel : \_\_\_\_\_

ACCA \_\_\_\_\_

Fax : \_\_\_\_\_

Member's Firm Staff \_\_\_\_\_

Email : \_\_\_\_\_

Company Address : \_\_\_\_\_

Mobile : \_\_\_\_\_

Vegetarian

Please tick the relevant boxes

Date	Venue	Date	Venue
<input type="checkbox"/> 9 Jan 2020	Weil Hotel, Ipoh	<input type="checkbox"/> 21 Feb 2020	Berjaya Times Square Hotel, Kuala Lumpur
<input type="checkbox"/> 14 Jan 2020	Mutiara Hotel, Johor Bahru	<input type="checkbox"/> 5 Mar 2020	Jen Hotel, Penang

### Payment Method

- Online Payment via JomPAY



Bill Code: 21790  
Ref-1: Event Code  
Ref-2: Mobile Number

JomPAY online at Internet and Mobile Banking with your Current, Savings or Credit Card account

- Cash for Amount of RM \_\_\_\_\_

- Cheque No. \_\_\_\_\_

For Amount of RM \_\_\_\_\_

\*All cheque should be made payable to "CTIM-CPE"

- MASTER / VISA Credit Card

For amount of RM \_\_\_\_\_

Card No

□□□□-□□□□-□□□□-□□□□

Expiry Date

Authorised Signature

\_\_\_\_\_  
(month/year)

Cardholder's Name ( as per credit card )

### Replacements

Please note registrations for the event are not interchangeable but replacements are acceptable. Please notify us at least three days prior to the event if you intend to send a replacement. CPD points will be allocated to the designated attendee. If the replacement is not a Member but a Member's Firm Staff or Non-Member, the appropriate fees will apply.

### Cancellations

The Chartered Tax Institute of Malaysia must receive cancellations in writing five working days prior to the event. Refund amount is subject to deduction of administration and finance charges. No refund will be given for cancellations received within less than five working days of the event.

### Confirmation of Registration

The confirmation letter will be emailed 5 days before the commencement of the event upon receipt of full payment. In the event you do not receive the confirmation letter 5 days before the event, please contact us immediately.

### Disclaimer

The Organiser reserves the right to change the speaker, date, venue or to cancel the event if the number of participants is less than 20. A minimum of 3 days notice will be given.

### Recording

Video / Sound recording is strictly prohibited.